



CHARACTER REFERENCE REQUEST

This form is for Character References only and can be friends / co-workers etc. Family are not suitable Referees. Please note, SmartHeart Professionals Ltd. will ask you for previous employer details separately.

Applicants Name:	Position Applied For:
Referee Name:	Referee Position:
Please specify how long you have known the applicant:	
In what capacity do you know the applicant?	

Using the scale provided below, please rate this candidate in the following categories:

Excellent	Very Good	Good	Poor	Unsatisfactory
5	4	3	2	1

Work Characteristics	Score 1-5
1. Suitability for Agency work	
2. Professional competency	
3. Ability to work within a Team	
4. Reliability and dependability	
5. Honesty	
6. Communications Skills	
Please comment on any score you rated poor or unsatisfactory.	

Please send the completed Character Reference Form to: compliance@smartheartpro.co.uk or by post to: Compliance Team, SmartHeart Professionals Ltd. 2-4 Queensgate, Cromwell Road, Redhill, Surrey, RH1 1RT

Signature:

Date:
